

REQUEST FOR PROPOSALS

Storm Damage Restoration Project

Thomas Jefferson Homes

North and South Jefferson Circle and 601 East 26th Street
Marion, Indiana 46953

Owner	Marion Housing Authority
Property Type	MHA-Owned Market-Rate Residential Housing
Funding Source	Insurance Proceeds
Procurement Method	Competitive Public Work Quotation under IC 36-1-12-4.7
Issue Date	Monday, July 27, 2026
Public Proposal Opening	Monday, August 17, 2026 - 4:00 p.m. Eastern
Opening Location	Marion Housing Authority, 601 South Adams Street, Marion, Indiana 46953
Loss Event	April 14, 2026 Hail and Wind Event

Issued by Marion Housing Authority | www.marionha.com | 601 South Adams Street, Marion, Indiana 46953

Procurement Summary

Project	Storm Damage Restoration Project - Thomas Jefferson Homes
Property	Fourteen residential structures at Jefferson Circle and 601 East 26th Street, Marion, Indiana
Owner	Marion Housing Authority
Property Type	Market-rate residential housing; not public housing and not HUD-assisted
Funding Source	Insurance proceeds related to the April 14, 2026 hail and wind event
Davis-Bacon	Not applicable based on the anticipated insurance-only funding source
Bid Security	Five percent (5%) Bid Bond or certified check required
Contract Security	One hundred percent (100%) Payment Bond and Performance Bond required
Retainage	Three percent (3%) of satisfactorily completed work until substantial completion
RFP Available	July 27, 2026 at www.marionha.com and at the MHA administrative office
Public Opening	August 17, 2026 at 4:00 p.m. Eastern at the MHA administrative office
Basis of Award	Lowest responsible and responsive proposer, or rejection of all proposals

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1. Invitation for Proposals

The Marion Housing Authority (MHA) is soliciting sealed proposals from qualified contractors for the Storm Damage Restoration Project at Thomas Jefferson Homes, an MHA-owned market-rate residential property located along North and South Jefferson Circle and at 601 East 26th Street in Marion, Indiana.

The project is funded through insurance proceeds arising from the April 14, 2026 hail and wind event. The detailed repair requirements are contained in the pricing-redacted Insurance Scope of Work and related RFP documents. The successful Contractor shall provide all labor, supervision, materials, equipment, permits, bonds, insurance, disposal, and incidental work necessary to complete the project.

Sealed proposals will be received and opened at a public meeting at 4:00 p.m. Eastern on Monday, August 17, 2026, at the Marion Housing Authority, 601 South Adams Street, Marion, Indiana 46953. Contractor names and total proposal amounts will be read aloud. No contract award will be made at the opening.

Minority-owned, women-owned, veteran-owned, and all other qualified contractors are encouraged to submit proposals.

2. Instructions to Proposers

2.1 Procurement Method and Governing Requirements

MHA intends to conduct this solicitation under Indiana Code 36-1-12-4.7 for a public work project estimated to cost at least \$50,000 and less than \$300,000. MHA will directly invite proposals from at least three persons known to perform the applicable class of work and will also make the RFP publicly available.

Award, if made, shall be to the lowest responsible and responsive proposer. MHA will use the evaluation framework in Section 6 to document responsiveness and contractor responsibility. The evaluation does not authorize selection of a higher-priced proposer over a lower-priced proposer that MHA determines is responsible and responsive. MHA may reject all proposals.

2.2 Davis-Bacon and Property Program

Thomas Jefferson Homes is an MHA-owned market-rate property and is not public housing or HUD-assisted housing. The project is expected to be paid solely from insurance proceeds. Davis-Bacon prevailing wage requirements are therefore not included in this solicitation. The Contractor remains responsible for compliance with all other applicable federal, state, and local laws. If the funding source materially changes before award, MHA may issue an addendum or cancel and re-solicit the project.

2.3 RFP Availability and Addenda

The RFP, plans and specifications, pricing-redacted Insurance Scope of Work, and issued addenda will be available at www.marionha.com and will be on file at the Marion Housing Authority, 601 South Adams Street, Marion, Indiana 46953. Proposers are responsible for obtaining and reviewing all addenda. Verbal interpretations are not binding.

2.4 Site Review

Site review is strongly encouraged and may be arranged by contacting MHA. Proposers shall not enter occupied units, climb roofs, move personal property, or disturb residents without prior written authorization. Failure to inspect the site does not relieve the successful Contractor from responsibility for conditions that could reasonably have been observed or verified before proposal submission.

2.5 Questions

Questions shall be submitted in writing to Steve Sapp, Chief Executive Officer, at steve@marionha.com by the deadline shown in the Procurement Schedule. Responses that materially affect the solicitation will be issued by addendum and posted at www.marionha.com.

2.6 Proposal Submission and Public Opening

Submit one (1) signed original proposal in a sealed envelope clearly marked:

**RFP - STORM DAMAGE RESTORATION PROJECT
THOMAS JEFFERSON HOMES
DO NOT OPEN BEFORE 4:00 P.M., AUGUST 17, 2026**

Proposals may be delivered by hand, mail, or courier to Marion Housing Authority, 601 South Adams Street, Marion, Indiana 46953. Proposers may deliver a sealed proposal at the public meeting up to the designated opening time. MHA does not require submission before the public meeting. Email or facsimile proposals will not be accepted. The proposer bears all risk of late or misdirected delivery.

At 4:00 p.m. Eastern on August 17, 2026, the public meeting will begin and all proposals received will be opened publicly and read aloud. No proposal will be opened before that time. No award will be made at the opening.

3. Procurement Schedule

Activity	Date / Timing
Public Notice Published	Saturday, July 25, 2026
RFP Available	Monday, July 27, 2026
Site Reviews	By appointment
Deadline for Written Questions	Friday, August 7, 2026 - 5:00 p.m. Eastern
Final Addenda Issued, if necessary	Monday, August 10, 2026
Public Proposal Opening	Monday, August 17, 2026 - 4:00 p.m. Eastern
Responsiveness and Responsibility Review	Following the public opening
Board Consideration of Award	At a subsequent public meeting
Contract Execution	Following Board approval and receipt of required documents
Notice to Proceed	Following contract execution

4. Project Locations and Scope of Work

4.1 Project Locations

The Base Bid shall include all fourteen (14) structures listed below as one complete project. Partial proposals will not be accepted unless expressly authorized by addendum.

	Property Location
1	2502 South Jefferson Circle, Marion, Indiana 46953
2	2526 South Jefferson Circle, Marion, Indiana 46953
3	2557-2559 South Jefferson Circle, Marion, Indiana 46953
4	2525-2527 South Jefferson Circle, Marion, Indiana 46953
5	2503-2505 South Jefferson Circle, Marion, Indiana 46953
6	2497-2499 North Jefferson Circle, Marion, Indiana 46953
7	2477-2479 North Jefferson Circle, Marion, Indiana 46953
8	2447-2449 North Jefferson Circle, Marion, Indiana 46953
9	2403-2405 North Jefferson Circle, Marion, Indiana 46953
10	2402-2404 North Jefferson Circle, Marion, Indiana 46953
11	2446-2448 North Jefferson Circle, Marion, Indiana 46953
12	2472-2474 North Jefferson Circle, Marion, Indiana 46953
13	2492-2494 North Jefferson Circle, Marion, Indiana 46953
14	601 East 26th Street, Marion, Indiana 46953

4.2 General Scope

The pricing-redacted Insurance Scope of Work establishes the anticipated storm-related repair scope and is incorporated by reference. Work may include removal and replacement of storm-damaged roof coverings, underlayment, flashing, ventilation components, gutters, downspouts, siding, trim, and other exterior components only as identified in the Insurance Scope of Work, addenda, or approved written Change Orders.

- Furnish all labor, supervision, equipment, materials, permits, mobilization, protection, disposal, overhead, profit, insurance, bonds, and incidental work necessary for a complete installation.
- Verify dimensions, quantities, existing conditions, site access, staging, and sequencing before submitting the proposal. Insurance quantities are not guaranteed by MHA.

- Comply with manufacturer installation requirements, applicable building codes, permit requirements, and required inspections.
- Protect occupied residences, landscaping, sidewalks, drives, vehicles, utilities, and existing improvements.
- Provide daily cleanup, magnetic nail sweeps, and prompt removal of debris.
- Provide a minimum one-year workmanship warranty and all applicable manufacturer warranties unless a longer period is offered in the proposal or required by the specifications.

4.3 Base Bid and Mandatory Class 4 Add Alternate

The Base Bid shall reflect the complete work using the standard asphalt shingle system required by the Insurance Scope of Work. Each proposer shall also provide a mandatory-priced Add Alternate stating the net additional cost to upgrade all applicable asphalt-shingle roof areas to a qualifying impact-resistant system meeting UL 2218 Class 4 or another equivalent standard accepted by MHA and its insurer. The Add Alternate shall credit the standard shingle materials already included in the Base Bid and include all incremental costs for shingles, starter, ridge and hip caps, underlayment or accessories, labor, taxes, overhead, profit, warranty requirements, and incidental work. Flat or membrane roof areas are not included in the Class 4 alternate unless expressly stated by addendum.

The proposal shall identify the manufacturer and product line proposed for the Class 4 alternate and include product information confirming the impact-resistance classification, applicable manufacturer warranty, and available color selections. MHA is not obligated to accept the alternate.

After proposals are opened, MHA will determine whether the Class 4 upgrade is affordable based on the insurance allowance and other available funds. If MHA selects the standard shingle scope, proposals will be ranked using the Base Bid. If MHA selects the Class 4 upgrade, proposals will be ranked using the combined Base Bid plus the Class 4 Add Alternate. MHA will apply the same selected award basis to every proposal.

5. Proposal Requirements

Each proposal shall include the following documents and information:

- Completed and signed Proposal Submission and Bid Form.
- Completed Location Price Allocation Schedule whose total equals the Base Bid.
- Five percent (5%) Bid Bond or certified check payable to Marion Housing Authority.
- Proposed project schedule, including anticipated mobilization and calendar days to substantial completion.
- Completed Class 4 Impact-Resistant Shingle Add Alternate Allocation Schedule.
- Class 4 shingle product information identifying the manufacturer, product line, impact-resistance certification, warranty, and available colors.
- Completed Contractor Responsibility Information Form, including bonding company and proposed superintendent.
- At least three references for comparable roofing or storm-restoration projects completed within the past five years.
- Evidence of insurance or a certificate showing the ability to meet the required limits.
- Completed W-9.
- Completed Non-Collusion, Conflict, and Contractor Certifications.
- Acknowledgement of all addenda.
- A clear list of all requested exceptions or deviations, or the word "None."
- A description of the proposer's experience documenting concealed damage and insurance supplements while preserving owner control of the claim.

Failure to include required bid security or other material proposal requirements may result in rejection as non-responsive.

5.1 Contractor-Prepared Documents and Alternative Formats

The forms included in this RFP are provided to simplify and standardize proposal submissions. A proposer may submit its own forms or contractor-prepared documents in place of one or more provided forms, and may combine the requested information into its own proposal package, provided each substitute document clearly identifies the corresponding RFP requirement and includes all requested information, pricing detail, certifications, acknowledgements, and signatures. This flexibility applies to the Proposal Submission and Bid Form, Location Price Allocation Schedule, Contractor Responsibility Information, project approach and schedule, references, subcontractor information, and required certifications. Required bid security must still be furnished in the form required by Section 8.

Use of an alternative format does not reduce or change any RFP requirement and does not excuse missing information. The total Base Bid, Class 4 Add Alternate, combined total, location allocations, addenda acknowledgement, requested exceptions or deviations, and all required signatures and certifications must be clear and complete. MHA may request non-material clarification as permitted by this RFP, but may not allow a proposer to cure a material omission after the public opening when doing so would affect responsiveness or competitive standing.

6. Proposal Evaluation, Responsiveness, and Contractor Responsibility

6.1 Responsiveness Review

Responsiveness is a pass/fail determination. A responsive proposal materially conforms to the RFP, includes the required bid security and signatures, covers the complete Base Bid scope, clearly states the Base Bid, mandatory Class 4 Add Alternate, combined total, and required location allocations, and does not contain material omissions or exceptions that alter the required work or competitive terms.

6.2 Price Evaluation and Selected Award Basis

Price is not point-scored because it establishes the order in which responsibility is evaluated. If MHA selects the standard shingle scope, the evaluated price will be the Base Bid. If MHA selects the Class 4 upgrade, the evaluated price will be the Base Bid plus the Class 4 Add Alternate. MHA will select one award basis and apply it consistently to all proposals. Responsive proposals will then be ranked from lowest to highest using that basis, and MHA will evaluate the apparent low proposer first.

6.3 Responsibility Evaluation and Scoring

MHA may use the following 100-point framework to document whether the apparent low proposer has the ability, capacity, integrity, competence, and experience necessary to perform the work. The scoring is a responsibility-review tool and is not a best-value formula.

No.	Responsibility Evaluation Criterion	Points
1	Relevant experience with comparable roofing, storm-restoration, and occupied residential projects	20
2	Ability and capacity to complete the project within the proposed schedule, including supervision, workforce, equipment, and material availability	20
3	References, past performance, integrity, reputation, safety record, and warranty performance	15
4	Project approach and understanding of the scope, including sequencing, resident protection, cleanup, and insurance-restoration documentation	15
5	Ability to provide timely project management, communication, warranty service, and ongoing customer support	10
6	Financial capacity, bonding capability, and ability to maintain required insurance	10
7	Completeness, clarity, and overall responsiveness of the proposal	10
	Total Possible Points	100

A proposer generally must receive at least 70 points and have no material responsiveness defect or critical responsibility concern to be recommended as responsible. The score supports, but does not replace, MHA's documented judgment. A qualifying score does not create an entitlement to award.

If the apparent low proposer is determined non-responsive or not responsible, MHA may evaluate the next-lowest proposer using the same process. A higher-priced proposal may be considered only after MHA documents why each lower-priced proposal considered is non-responsive or the proposer is not responsible.

6.4 Verification and Clarification

MHA may verify any information provided, contact listed or known references, review available performance and safety information, and require supporting documentation. MHA may request clarification that does not materially change proposal price, scope, quality, or competitive position.

7. Public Opening and Contract Award

7.1 Public Opening

At the public opening, MHA will open each timely proposal and read aloud the proposer's name, Base Bid, Class 4 Add Alternate, and combined Base Bid plus Add Alternate. The amounts read are subject to verification, arithmetic review, responsiveness review, and responsibility determination. No award or Class 4 selection will be made at the opening.

7.2 Apparent Low Proposal

After the opening, MHA will determine whether to proceed with the standard shingle scope or the Class 4 upgrade based on the insurance allowance and available funds. The apparent low proposal will be determined using the selected award basis described in Section 6.2. The apparent low proposal does not create a contract or an entitlement to award until MHA completes its review and the MHA Board acts at a public meeting.

7.3 Award

MHA shall award the contract, if any, to the lowest responsible and responsive proposer under the selected award basis. If the apparent low proposer is determined non-responsive or not responsible, MHA may consider the next-lowest proposal calculated using the same selected basis and shall document the basis for its determination. MHA may reject all proposals and re-solicit the project.

A Notice of Award does not authorize work. Work may begin only after the contract is executed, insurance is approved, Payment and Performance Bonds are accepted, the W-9 and other required documents are received, and MHA issues a written Notice to Proceed.

8. Bid, Payment, and Performance Bond Requirements

8.1 Bid Security

Each proposal shall include a Bid Bond or certified check equal to five percent (5%) of the total Base Bid, payable to Marion Housing Authority. The Bid Bond shall be issued by a surety authorized to conduct business in Indiana and shall remain valid for at least sixty (60) days after the public opening.

Bid security guarantees that the proposer will execute the contract and furnish the required Payment and Performance Bonds if awarded the contract. Certified checks of unsuccessful proposers will be returned after selection. The successful proposer's certified check may be held until approved contract bonds are delivered.

8.2 Payment Bond

The successful Contractor shall furnish a Payment Bond equal to one hundred percent (100%) of the Contract Amount for the benefit of subcontractors, laborers, material suppliers, and persons providing services, consistent with IC 36-1-12-13.1.

8.3 Performance Bond

The successful Contractor shall furnish a Performance Bond equal to one hundred percent (100%) of the Contract Amount, consistent with IC 36-1-12-14. MHA is not electing in this RFP to substitute a letter of credit for the Performance Bond.

8.4 Bond Form and Surety

Payment and Performance Bonds shall be on AIA A312 forms or other forms approved by MHA, issued by a surety authorized to do business in Indiana. Bond premiums shall be included in the Base Bid. Bonds shall remain in effect for the periods required by applicable law and the contract.

9. Insurance Requirements

Before contract execution, the successful Contractor shall provide certificates of insurance showing, at minimum:

- Commercial General Liability: \$1,000,000 each occurrence and \$2,000,000 general aggregate.
- Automobile Liability: \$1,000,000 combined single limit.
- Workers' Compensation: statutory limits.
- Employer's Liability: \$500,000 each accident, disease-policy limit, and disease-each employee.
- Umbrella or Excess Liability: \$2,000,000 each occurrence and aggregate.

Marion Housing Authority and its commissioners, officers, employees, and agents shall be named as additional insureds on the Commercial General Liability and Automobile Liability policies where applicable. Coverage shall be primary and noncontributory to the extent commercially available. The Contractor shall require appropriate insurance from subcontractors and maintain coverage throughout the project and warranty work.

10. Contract, Payment, and Retainage Conditions

10.1 Contract Documents

The contract will include this RFP, the successful proposal, the pricing-redacted Insurance Scope of Work, addenda, bonds, insurance documents, written Notice to Proceed, and executed Change Orders. In case of conflict, the executed contract and later-issued addenda or Change Orders govern.

10.2 Payment Applications

The Contractor may submit monthly payment applications for satisfactorily completed work. Each application shall include a schedule of values, supporting documentation, conditional lien waivers or payment certifications as requested, and confirmation that subcontractors and suppliers have been paid from prior payments.

10.3 Retainage

MHA will withhold retainage not exceeding three percent (3%) of the dollar value of satisfactorily completed work until substantial completion. The Contractor may elect that retainage be held by MHA or placed in an escrow account as permitted by IC 36-1-12-14. After substantial completion, MHA may withhold two hundred percent (200%) of the value of remaining minor items until completion, as determined by MHA or its designated professional.

10.4 Substantial and Final Completion

Substantial completion occurs when the work is sufficiently complete for its intended use, subject to final inspection and completion of minor items. Required warranties begin no later than substantial completion. Final payment is conditioned on correction of punch-list items, final acceptance, warranties, unconditional final lien waivers, affidavit of payment to subcontractors and suppliers, permits and inspection approvals, closeout photographs, and other contract closeout documents.

10.5 Safety and Compliance

The Contractor is solely responsible for construction means and methods, site safety, OSHA compliance, fall protection, permits, code compliance, supervision, protection of residents and the public, and the acts and omissions of subcontractors and suppliers.

11. Insurance Restoration, Adjuster Coordination, and Change Orders

11.1 MHA Retains Control of the Claim

MHA retains exclusive control over the insurance claim, insurance proceeds, coverage decisions, settlement decisions, contract scope, and authorization of additional work. The Contractor shall not receive an assignment of benefits and shall not claim authority to act as MHA's public adjuster, insurance representative, or agent.

11.2 Permitted Contractor Assistance

When authorized by MHA, the Contractor may inspect, photograph, measure, prepare estimates, provide technical explanations, and communicate factual construction information to the insurance adjuster. MHA shall be copied on all written communications, and MHA may attend or participate in all calls, meetings, and site inspections.

11.3 Limitations on Contractor Authority

The Contractor has no authority to:

- Settle, compromise, release, or assign any part of the insurance claim.
- Accept or reject an insurer coverage or pricing determination on behalf of MHA.
- Direct payment of insurance proceeds to the Contractor or another person.
- Bind MHA to additional work, a change in price, or a change in contract time.
- Represent that insurance approval is MHA approval.
- Charge a percentage of insurance proceeds or supplemental recoveries unless expressly stated in an executed Change Order, which MHA does not anticipate authorizing.

11.4 Concealed or Supplemental Damage

If concealed or additional storm-related damage is discovered, the Contractor shall stop the affected work when practical, protect the property, and notify MHA in writing before covering or repairing the condition. The Contractor shall provide clear photographs, measurements, proposed repair methods, itemized pricing, and any documentation reasonably requested by MHA or the insurer.

11.5 Written Change Orders Required

No work outside the awarded scope shall proceed without a written Change Order signed by MHA and the Contractor. Insurance approval, an adjuster's verbal direction, contractor documentation, or an emergency field discussion does not authorize extra compensation. MHA may decide not to pursue or authorize a proposed insurance supplement. Compensation and time adjustments for approved supplemental work are limited to the executed Change Order.

11.6 Emergency Protection

The Contractor may take only those temporary actions reasonably necessary to prevent immediate injury or additional property damage, and shall notify MHA immediately. Emergency protection does not authorize permanent additional work or payment beyond reasonable, documented costs approved by MHA.

12. Property Rules During Construction

Occupied Residential Property: The Contractor shall coordinate sequencing and access with MHA and minimize disruption to residents.

Communication with Residents: Contractor personnel shall not discuss claim amounts, contract pricing, supplements, schedules, or project decisions with residents. Resident questions shall be referred to MHA.

Working Hours: Unless otherwise approved in writing, work is limited to Monday through Friday, 8:00 a.m. to 5:30 p.m. No weekend or after-hours work is permitted without prior approval.

Parking and Access: Contractor vehicles and materials shall be placed only in approved areas and shall not block fire lanes, resident parking, entrances, mail delivery, or accessible routes.

Housekeeping: Debris, nails, packaging, and waste shall be removed daily. Magnetic nail sweeps shall be performed around buildings, drives, walks, and parking areas.

Resident and Public Safety: The Contractor shall maintain safe pedestrian access and use barriers, signs, and spotters as needed.

Protection of Property: Landscaping, siding, windows, utilities, drives, sidewalks, vehicles, and existing improvements shall be protected. Damage caused by the work shall be repaired at the Contractor's expense.

Conduct: Contractor personnel shall act professionally. Illegal drugs, alcohol, harassment, threatening conduct, and unauthorized weapons are prohibited.

Identification: MHA may require contractor and subcontractor personnel to display company identification.

13. Required Proposal Forms

The following information and documentation must be submitted. The provided forms may be used, but equivalent contractor-prepared documents are acceptable when they satisfy all requirements of Section 5.1.

- Proposal Submission and Bid Form
- Class 4 Impact-Resistant Shingle Add Alternate Allocation Schedule
- Location Price Allocation Schedule
- Class 4 shingle product information and impact-resistance certification
- Contractor Responsibility Information Form
- Reference Form
- Non-Collusion, Conflict, and Contractor Certifications
- Insurance Restoration and Owner-Control Acknowledgement
- Proposal Submission Checklist
- Five percent (5%) Bid Bond or certified check
- Evidence of insurance
- Completed W-9

14. Owner's Rights

To the extent permitted by applicable law, MHA reserves the right to reject any or all proposals; waive minor informalities that do not affect price, scope, quality, or competitive standing; correct or request confirmation of apparent clerical or arithmetic errors; verify proposal information; determine responsiveness and responsibility; cancel or re-solicit the project; and award to the lowest responsible and responsive proposer.

MHA does not waive material defects, including missing bid security, an unsigned proposal, failure to bid the complete Base Bid, or a material exception to required contract terms. MHA is not responsible for proposal preparation costs.

15. Attachments

- Attachment A: Project Location Schedule (included in this RFP).
- Attachment B: Pricing-Redacted Insurance Scope of Work (separate attachment to be issued with the RFP).
- Attachment C: Photographs, diagrams, or other supporting documents, if issued.
- Addenda and written clarifications posted at www.marionha.com.

Before public release, MHA should confirm that Attachment B contains no insurer pricing, claim totals, depreciation, deductibles, or confidential claim information.

FORMS

Proposal Submission and Bid Form

The undersigned submits this proposal for the Storm Damage Restoration Project at Thomas Jefferson Homes in accordance with the RFP, attachments, and addenda.

Contractor Name	
Address	
City, State, ZIP	
Primary Contact	
Telephone	
Email	

BASE BID - Standard Shingle Scope	\$ _____
Mandatory Add Alternate - Upgrade to UL 2218 Class 4 Shingles	Add \$ _____
TOTAL BID WITH CLASS 4 UPGRADE	\$ _____
Proposed Mobilization	_____ calendar days after Notice to Proceed
Proposed Time to Substantial Completion	_____ calendar days after Notice to Proceed

Proposal Certifications

- ☐ The proposal covers the complete Base Bid scope at all fourteen locations.
- ☐ The proposer has reviewed the pricing-redacted Insurance Scope of Work and verified site conditions to its satisfaction.
- ☐ The Base Bid includes all labor, materials, permits, insurance, bond premiums, overhead, profit, disposal, and incidental costs.
- ☐ The mandatory Class 4 Add Alternate is the net additional cost after crediting the standard shingle system included in the Base Bid.
- ☐ Class 4 product information and impact-resistance certification are attached.
- ☐ A five percent (5%) Bid Bond or certified check is enclosed.
- ☐ The proposer agrees to furnish 100% Payment and Performance Bonds if awarded the contract.
- ☐ The proposer acknowledges receipt of the addenda listed below.

Addenda Received (or "None"): _____

Requested Exceptions or Deviations (or "None"): _____

By signing below, the proposer certifies that the proposal and supporting information are true, complete, and accurate and may be relied upon by MHA.

Authorized Signature: _____

Printed Name and Title: _____

Date: _____

Location Price Allocation Schedule

Allocate the Base Bid among all locations. The allocations must total the Base Bid stated on the Proposal Submission and Bid Form. These allocations are for contract administration, insurance documentation, and payment purposes and do not authorize partial award.

No.	Location	Base Bid Allocation
1	2502 South Jefferson Circle	\$ _____
2	2526 South Jefferson Circle	\$ _____
3	2557-2559 South Jefferson Circle	\$ _____
4	2525-2527 South Jefferson Circle	\$ _____
5	2503-2505 South Jefferson Circle	\$ _____
6	2497-2499 North Jefferson Circle	\$ _____
7	2477-2479 North Jefferson Circle	\$ _____
8	2447-2449 North Jefferson Circle	\$ _____
9	2403-2405 North Jefferson Circle	\$ _____
10	2402-2404 North Jefferson Circle	\$ _____
11	2446-2448 North Jefferson Circle	\$ _____
12	2472-2474 North Jefferson Circle	\$ _____
13	2492-2494 North Jefferson Circle	\$ _____
14	601 East 26th Street	\$ _____
TOTAL BASE BID		\$ _____

The Total Base Bid above must match the Base Bid on the signed Proposal Submission and Bid Form.

Class 4 Impact-Resistant Shingle Add Alternate Allocation Schedule

Allocate the net Class 4 Add Alternate among all applicable locations. The allocations must total the Add Alternate stated on the Proposal Submission and Bid Form. Enter "N/A" where no asphalt-shingle upgrade applies.

No.	Location	Class 4 Add Alternate Allocation
1	2502 South Jefferson Circle	\$ _____
2	2526 South Jefferson Circle	\$ _____
3	2557-2559 South Jefferson Circle	\$ _____
4	2525-2527 South Jefferson Circle	\$ _____
5	2503-2505 South Jefferson Circle	\$ _____
6	2497-2499 North Jefferson Circle	\$ _____
7	2477-2479 North Jefferson Circle	\$ _____
8	2447-2449 North Jefferson Circle	\$ _____
9	2403-2405 North Jefferson Circle	\$ _____
10	2402-2404 North Jefferson Circle	\$ _____
11	2446-2448 North Jefferson Circle	\$ _____
12	2472-2474 North Jefferson Circle	\$ _____
13	2492-2494 North Jefferson Circle	\$ _____
14	601 East 26th Street	\$ _____
TOTAL CLASS 4 ADD ALTERNATE		\$ _____

The total above must match the mandatory Class 4 Add Alternate on the signed Proposal Submission and Bid Form.

Supplemental Work Pricing Information

The following rates are informational only and do not authorize additional work. All supplemental work requires an executed Change Order.

Item	Unit	Proposed Unit Price / Rate
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Item	Unit	Proposed Unit Price / Rate
Replace damaged roof decking, installed	Per 4 ft. x 8 ft. sheet	\$ _____
Carpenter / roofing labor	Per hour	\$ _____
General labor	Per hour	\$ _____
Combined overhead and profit on approved subcontracted supplemental work	Percent	_____ %

Contractor Responsibility Information Form

Legal Business Name	
Years in Business	
Years Performing Roofing / Storm Restoration	
Indiana Business Entity Registration No.	
Primary Trade / Specialty	
Bonding Company and Agent	
Single-Project Bonding Capacity	
Aggregate Bonding Capacity	
Insurance Carrier	
Primary Roofing Manufacturer / Certifications	
Number of Full-Time Employees	
Proposed Project Superintendent	
Superintendent Phone / Email	
Emergency Contact / Phone	

Proposed Project Approach and Schedule

Attach a concise narrative describing proposed sequencing, resident protection, daily cleanup, supervision, material availability, anticipated start date, and substantial-completion schedule.

Insurance Restoration Experience

Describe experience documenting concealed damage and communicating technical information to insurance adjusters while the owner retains full control of the claim. Attach additional pages if needed.

Reference Form

Provide at least three comparable projects completed within the past five years. MHA may contact any listed owner or other known reference.

Project / Location	Owner	Contact	Phone / Email	Contract Amount	Completion	Similar Work

Subcontractors

List known major subcontractors. Final subcontractor substitutions remain subject to MHA review.

Trade / Scope	Subcontractor	Location / Contact

Non-Collusion, Conflict, and Contractor Certifications

- 1. Non-Collusion.** The proposal was prepared independently, without collusion, fraud, price fixing, or an agreement intended to prevent or discourage another person from proposing. The proposal was made without reference to another proposal.
- 2. Authority.** The signer is authorized to bind the proposer and execute the contract if awarded.
- 3. Accuracy.** All proposal statements, qualifications, references, certifications, and attachments are true, complete, and accurate.
- 4. Conflict of Interest.** No undisclosed conflict of interest exists that would prohibit award. The proposer will immediately disclose any actual or potential conflict discovered after submission.
- 5. Debarment and Eligibility.** Neither the proposer nor its principals is presently debarred, suspended, or declared ineligible from public contracting or federally assisted transactions.
- 6. Equal Opportunity.** The proposer will comply with applicable nondiscrimination and equal employment opportunity requirements.
- 7. Licenses and Compliance.** The proposer and its subcontractors will maintain required licenses, registrations, permits, insurance, and compliance with applicable laws.
- 8. No Improper Communication.** The proposer has not offered and will not offer any gratuity, payment, employment, or thing of value to influence the procurement or contract administration.

The proposer certifies the foregoing by signing below.

Company: _____

Authorized Signature: _____

Printed Name and Title: _____

Date: _____

Requested Exceptions or Deviations

List each requested exception or deviation. If none, state "None." Material exceptions may cause rejection as non-responsive.

RFP Section / Item	Requested Exception or Deviation

Insurance Restoration and Owner-Control Acknowledgement

The proposer acknowledges and agrees that:

- ☐ Marion Housing Authority retains exclusive control of the insurance claim, insurance proceeds, coverage decisions, settlement decisions, contract scope, and Change Orders.
- ☐ The Contractor will not request or accept an assignment of benefits and will not represent itself as MHA's public adjuster, insurance agent, or claim representative.
- ☐ The Contractor may provide photographs, measurements, estimates, and technical construction information to the insurer only when authorized by MHA and with MHA copied on communications.
- ☐ The Contractor has no authority to settle the claim, accept a coverage determination, direct insurance payments, bind MHA, or authorize additional work.
- ☐ Insurance approval does not constitute MHA approval. No supplemental work will proceed without a written Change Order signed by MHA and the Contractor.
- ☐ The Contractor will document concealed damage before covering or repairing it and will allow reasonable opportunity for MHA and the insurer to inspect.
- ☐ Compensation for approved supplemental work will be established solely by an executed Change Order and will not automatically equal the amount allowed by the insurer.

By signing below, the proposer confirms its understanding and acceptance of these requirements.

Company: _____

Authorized Signature: _____

Printed Name and Title: _____

Date: _____

Proposal Submission Checklist

Equivalent contractor-prepared documents may be submitted as described in Section 5.1. All required information, pricing, certifications, acknowledgements, signatures, and bid security must still be included.

- ☐ Signed Proposal Submission and Bid Form
- ☐ Completed Location Price Allocation Schedule
- ☐ Completed Class 4 Add Alternate Allocation Schedule
- ☐ 5% Bid Bond or certified check payable to Marion Housing Authority
- ☐ Project approach and proposed schedule
- ☐ Completed Contractor Responsibility Information Form
- ☐ At least three references
- ☐ Class 4 shingle product information and certification
- ☐ Evidence of insurance / certificate of insurability
- ☐ Completed W-9
- ☐ Signed Non-Collusion, Conflict, and Contractor Certifications
- ☐ Signed Insurance Restoration and Owner-Control Acknowledgement
- ☐ All addenda acknowledged
- ☐ All exceptions/deviations identified or "None" stated
- ☐ Sealed envelope correctly labeled

This checklist is provided for convenience. The proposer remains responsible for all RFP requirements whether or not listed here.

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1932.55 Surface Area
204.31 Total Perimeter Length

19.33 Number of Squares
70.17 Total Ridge Length

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
775. Tear off, haul and dispose of comp. shingles - 3 tab	19.33	SQ					
776. Ice & water barrier	626.03	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
777. Roofing felt - 15 lb.	14.37	SQ					
778. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	20.67	SQ					

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CONTINUED - Roof1

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
779. Asphalt starter - universal starter course	204.31	LF					
780. Drip edge/gutter apron	204.31	LF					
781. Continuous ridge vent - shingle-over style	45.00	LF					
782. Remove Additional charge for steep roof - 7/12 to 9/12 slope	18.53	SQ					
783. Additional charge for steep roof - 7/12 to 9/12 slope	18.53	SQ					
784. Hip / Ridge cap - Standard profile - composition shingles	70.17	LF					
785. Flashing - pipe jack	2.00	EA					
786. R&R Gutter / downspout - aluminum - up to 5"	82.67	LF					

Totals: Roof1

Right Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
787. R&R Gutter / downspout - aluminum - up to 5"	12.00	LF					

Totals: Right Elevation

Rear Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
788. R&R Gutter / downspout - aluminum - up to 5"	24.00	LF					
789. R&R Window screen, 1 - 9 SF	1.00	EA					

Totals: Rear Elevation

Left Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
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CONTINUED - Left Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
790. R&R Gutter / downspout - aluminum - up to 5"	12.00	LF					
791. Install Siding - vinyl	12.00	SF					

Totals: Left Elevation

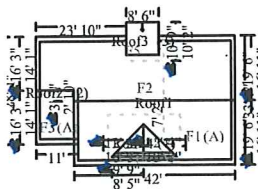
Total: 2502 Jefferson

2526 Jefferson

2526 Jefferson

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
792. Haul debris - per pickup truck load - including dump fees	1.00	EA					

Total: 2526 Jefferson



Roof1

2029.30	Surface Area	20.29	Number of Squares
236.93	Total Perimeter Length	60.42	Total Ridge Length

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
793. Tear off, haul and dispose of comp. shingles - 3 tab	20.29	SQ					
794. Ice & water barrier	732.75	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
795. Roofing felt - 15 lb.	13.99	SQ					
796. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	21.67	SQ					
797. Asphalt starter - universal starter course	236.93	LF					
798. Drip edge/gutter apron	236.93	LF					
799. Continuous ridge vent - shingle-over style	60.42	LF					

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CONTINUED - Roofl

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
800. Hip / Ridge cap - Standard profile - composition shingles	60.42	LF					
801. Remove Additional charge for steep roof - 7/12 to 9/12 slope	19.52	SQ					
802. Additional charge for steep roof - 7/12 to 9/12 slope	19.52	SQ					
803. Flashing - pipe jack	3.00	EA					
804. R&R Gutter / downspout - aluminum - up to 5"	105.00	LF					

Totals: Roofl

Front Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
805. R&R Gutter / downspout - aluminum - up to 5"	63.67	LF					
Gutters and downspouts on front							

Totals: Front Elevation

Right Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
806. R&R Gutter / downspout - aluminum - up to 5"	12.00	LF					
807. R&R Window screen, 1 - 9 SF	1.00	EA					

Totals: Right Elevation

Rear Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
808. R&R Gutter / downspout - aluminum - up to 5"	24.00	LF					
809. R&R Window screen, 1 - 9 SF	1.00	EA					

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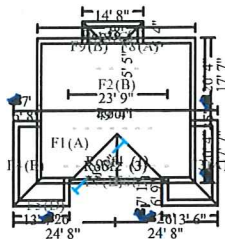
CONTINUED - Rear Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
810. R&R Siding - vinyl	263.00	SF					
811. R&R House wrap (air/moisture barrier)	263.00	SF					

Totals: Rear Elevation

Total: 2526 Jefferson

2557 Jefferson



Roof

2037.85	Surface Area	20.38	Number of Squares
306.41	Total Perimeter Length	49.87	Total Ridge Length
34.97	Total Hip Length		

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
812. Tear off, haul and dispose of comp. shingles - 3 tab	20.38	SQ					
813. Ice & water barrier	565.00	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
814. Roofing felt - 15 lb.	15.82	SQ					
815. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	22.00	SQ					
816. Asphalt starter - universal starter course	306.41	LF					
817. Drip edge/gutter apron	306.41	LF					
818. Continuous ridge vent - shingle-over style	49.88	LF					
819. Hip / Ridge cap - Standard profile - composition shingles	84.85	LF					
820. Remove Additional charge for steep roof - 7/12 to 9/12 slope	15.71	SQ					
821. Additional charge for steep roof - 7/12 to 9/12 slope	15.71	SQ					
822. Remove Additional charge for high roof (2 stories or greater)	15.71	SQ					
823. Additional charge for high roof (2 stories or greater)	15.71	SQ					
824. Flashing - pipe jack	3.00	EA					

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CONTINUED - Roof1

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
Totals: Roof1							

Front Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
825. Window screen, 1 - 9 SF	1.00	EA					
Gutters and downspouts on front							

Totals: Front Elevation

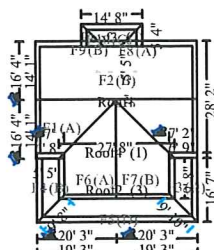
Total: 2557 Jefferson

2525 Jefferson

2525 Jefferson

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
826. Haul debris - per pickup truck load - including dump fees	1.00	EA					

Total: 2525 Jefferson



Roof1

2056.33	Surface Area	20.56	Number of Squares
264.85	Total Perimeter Length	62.00	Total Ridge Length
34.99	Total Hip Length		

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
827. Tear off, haul and dispose of comp. shingles - 3 tab	20.56	SQ					
828. Ice & water barrier	699.97	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							

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CONTINUED - Roof1

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
829. Roofing felt - 15 lb.	14.83	SQ					
830. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	22.00	SQ					
831. Asphalt starter - universal starter course	264.85	LF					
832. Drip edge/gutter apron	264.85	LF					
833. Continuous ridge vent - shingle-over style	62.00	LF					
834. Hip / Ridge cap - Standard profile - composition shingles	96.99	LF					
835. Remove Additional charge for steep roof - 7/12 to 9/12 slope	15.67	SQ					
836. Additional charge for steep roof - 7/12 to 9/12 slope	15.67	SQ					
837. Remove Additional charge for high roof (2 stories or greater)	15.67	SQ					
838. Additional charge for high roof (2 stories or greater)	15.67	SQ					
839. Flashing - pipe jack	3.00	EA					

Totals: Roof1

Front Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
840. R&R Gutter / downspout - aluminum - up to 5"	12.00	LF					
Gutters and downspouts on front							
841. R&R Vinyl window, single hung, 13-19 sf	1.00	EA					
842. Additional charge for a retrofit window, 12-23 sf	1.00	EA					

Totals: Front Elevation

Right Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
843. R&R Window screen, 1 - 9 SF	4.00	EA					

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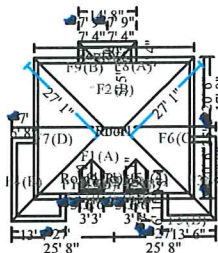
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CONTINUED - Right Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
Totals: Right Elevation							
Total: 2525 Jefferson							

2503 Jefferson



Roof1

2132.62 Surface Area	21.33 Number of Squares
305.40 Total Perimeter Length	14.54 Total Ridge Length
162.07 Total Hip Length	

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
844. Tear off, haul and dispose of comp. shingles - 3 tab	21.33 SQ						
845. Ice & water barrier	1,284.89 SF						
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
846. Roofing felt - 15 lb.	9.03 SQ						
847. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	23.33 SQ						
848. Asphalt starter - universal starter course	305.40 LF						
849. Drip edge/gutter apron	305.40 LF						
850. Hip / Ridge cap - Standard profile - composition shingles	176.62 LF						
851. Remove Additional charge for steep roof - 7/12 to 9/12 slope	16.58 SQ						
852. Additional charge for steep roof - 7/12 to 9/12 slope	16.58 SQ						
853. Remove Additional charge for high roof (2 stories or greater)	16.58 SQ						
854. Additional charge for high roof (2 stories or greater)	16.58 SQ						
855. Flashing - pipe jack	3.00 EA						
856. Roof vent - turtle type - Metal	4.00 EA						

Totals: Roof1



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Right Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
857. R&R Gutter / downspout - aluminum - up to 5"	22.50 LF						

Totals: Right Elevation

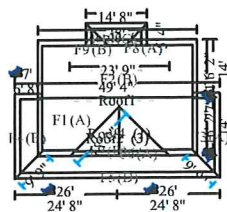
Total: 2503 Jefferson

2497 Jefferson

2497 Jefferson

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
858. Haul debris - per pickup truck load - including dump fees	1.00 EA						

Total: 2497 Jefferson



Roof1

1873.22	Surface Area	18.73	Number of Squares
297.80	Total Perimeter Length	49.88	Total Ridge Length
34.97	Total Hip Length		

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
859. Tear off, haul and dispose of comp. shingles - 3 tab	18.73 SQ						
860. Ice & water barrier	826.84 SF						
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
861. Roofing felt - 15 lb.	11.55 SQ						
862. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	20.00 SQ						
863. Asphalt starter - universal starter course	297.80 LF						
864. Drip edge/gutter apron	297.80 LF						
865. Continuous ridge vent - shingle-over style	49.88 LF						
866. Hip / Ridge cap - Standard profile - composition shingles	84.85 LF						
867. Remove Additional charge for steep roof - 7/12 to 9/12 slope	12.55 SQ						

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CONTINUED - Roofl

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
868. Additional charge for steep roof - 7/12 to 9/12 slope	12.55	SQ					
869. Remove Additional charge for high roof (2 stories or greater)	12.55	SQ					
870. Additional charge for high roof (2 stories or greater)	12.55	SQ					
871. Flashing - pipe jack	3.00	EA					

Totals: Roofl**Front Elevation**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
872. R&R Siding - vinyl	468.48	SF					
873. R&R House wrap (air/moisture barrier)	468.48	SF					
874. Shutters - Detach & reset	4.00	EA					
875. R&R Gutter / downspout - aluminum - up to 5"	12.00	LF					

Totals: Front Elevation**Total: 2497 Jefferson****2477 Jefferson****2477 Jefferson**

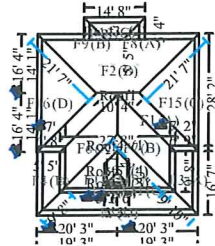
DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
876. Haul debris - per pickup truck load - including dump fees	1.00	EA					

Total: 2477 Jefferson



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Roof1

2065.64 Surface Area	20.66 Number of Squares
268.22 Total Perimeter Length	25.08 Total Ridge Length
172.67 Total Hip Length	

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
877. Tear off, haul and dispose of comp. shingles - 3 tab							
878. Ice & water barrier							
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
879. Roofing felt - 15 lb.	10.52	SQ					
880. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	23.00	SQ					
881. Asphalt starter - universal starter course	268.22	LF					
882. Drip edge/gutter apron	268.22	LF					
883. Continuous ridge vent - shingle-over style	25.08	LF					
884. Hip / Ridge cap - Standard profile - composition shingles	197.75	LF					
885. Remove Additional charge for steep roof - 7/12 to 9/12 slope	15.76	SQ					
886. Additional charge for steep roof - 7/12 to 9/12 slope	15.76	SQ					
887. Remove Additional charge for high roof (2 stories or greater)	15.76	SQ					
888. Additional charge for high roof (2 stories or greater)	15.76	SQ					
889. Flashing - pipe jack	1.00	EA					
890. Roof vent - turtle type - Metal	1.00	EA					

Totals: Roof1

Right Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
891. R&R Siding - vinyl	355.00	SF					
892. R&R House wrap (air/moisture barrier)	355.00	SF					
893. R&R Gutter / downspout - aluminum - up to 5"	12.00	LF					

Totals: Right Elevation

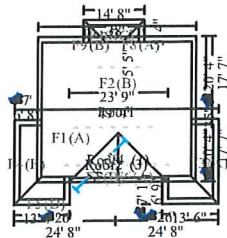
Total: 2477 Jefferson
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2447 Jefferson



Roof1

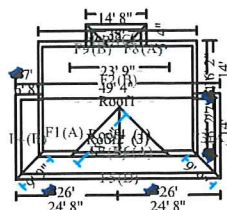
2037.85 Surface Area	20.38 Number of Squares
306.41 Total Perimeter Length	49.87 Total Ridge Length
34.97 Total Hip Length	

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
894. Tear off, haul and dispose of comp. shingles - 3 tab	20.38 SQ						
895. Ice & water barrier	565.00 SF						
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
896. Roofing felt - 15 lb.	15.82 SQ						
897. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	22.00 SQ						
898. Asphalt starter - universal starter course	306.41 LF						
899. Drip edge/gutter apron	306.41 LF						
900. Continuous ridge vent - shingle-over style	49.88 LF						
901. Hip / Ridge cap - Standard profile - composition shingles	84.85 LF						
902. Remove Additional charge for steep roof - 7/12 to 9/12 slope	15.71 SQ						
903. Additional charge for steep roof - 7/12 to 9/12 slope	15.71 SQ						
904. Remove Additional charge for high roof (2 stories or greater)	15.71 SQ						
905. Additional charge for high roof (2 stories or greater)	15.71 SQ						
906. Flashing - pipe jack	3.00 EA						

Totals: Roof1

Total: 2447 Jefferson

2403 Jefferson



Roof1

1873.22 Surface Area	18.73 Number of Squares
297.80 Total Perimeter Length	49.88 Total Ridge Length
34.97 Total Hip Length	

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DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
907. Tear off, haul and dispose of comp. shingles - 3 tab	18.73	SQ					
908. Ice & water barrier	826.84	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
909. Roofing felt - 15 lb.	11.55	SQ					
910. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	20.00	SQ					
911. Asphalt starter - universal starter course	297.80	LF					
912. Drip edge/gutter apron	297.80	LF					
913. Continuous ridge vent - shingle-over style	49.88	LF					
914. Hip / Ridge cap - Standard profile - composition shingles	84.85	LF					
915. Remove Additional charge for steep roof - 7/12 to 9/12 slope	12.55	SQ					
916. Additional charge for steep roof - 7/12 to 9/12 slope	12.55	SQ					
917. Remove Additional charge for high roof (2 stories or greater)	12.55	SQ					
918. Additional charge for high roof (2 stories or greater)	12.55	SQ					
919. Flashing - pipe jack	3.00	EA					

Totals: Roof1

Front Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
920. R&R Window screen, 1 - 9 SF	1.00	EA					

Totals: Front Elevation

Right Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
921. R&R Gutter / downspout - aluminum - up to 5"	36.00	LF					
922. R&R Window screen, 1 - 9 SF	1.00	EA					

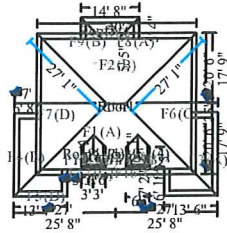
Totals: Right Elevation

Total: 2403 Jefferson

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2402 Jefferson



Roof1

2132.62	Surface Area	21.33	Number of Squares
305.40	Total Perimeter Length	14.54	Total Ridge Length
162.07	Total Hip Length		

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
923. Tear off, haul and dispose of comp. shingles - 3 tab	21.33	SQ					
924. Ice & water barrier	1,284.89	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
925. Roofing felt - 15 lb.	9.03	SQ					
926. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	23.33	SQ					
927. Asphalt starter - universal starter course	305.40	LF					
928. Drip edge/gutter apron	305.40	LF					
929. Hip / Ridge cap - Standard profile - composition shingles	176.62	LF					
930. Remove Additional charge for steep roof - 7/12 to 9/12 slope	16.58	SQ					
931. Additional charge for steep roof - 7/12 to 9/12 slope	16.58	SQ					
932. Remove Additional charge for high roof (2 stories or greater)	16.58	SQ					
933. Additional charge for high roof (2 stories or greater)	16.58	SQ					
934. Flashing - pipe jack	3.00	EA					
935. Roof vent - turtle type - Metal	4.00	EA					

Totals: Roof1

Rear Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
936. R&R Gutter / downspout - aluminum - up to 5"	24.00	LF					
937. R&R Window screen, 1 - 9 SF	2.00	EA					

Totals: Rear Elevation

Total: 2402 Jefferson



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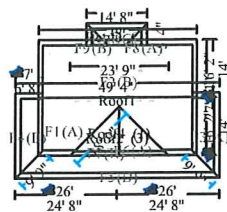
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2446 Jefferson

2446 Jefferson

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
938. Haul debris - per pickup truck load - including dump fees	1.00	EA					

Total: 2446 Jefferson



Roof1

1873.22	Surface Area	18.73	Number of Squares
297.80	Total Perimeter Length	49.88	Total Ridge Length
34.97	Total Hip Length		

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
939. Tear off, haul and dispose of comp. shingles - 3 tab	18.73	SQ					
940. Ice & water barrier	826.84	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
941. Roofing felt - 15 lb.	11.55	SQ					
942. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	20.00	SQ					
943. Asphalt starter - universal starter course	297.80	LF					
944. Drip edge/gutter apron	297.80	LF					
945. Continuous ridge vent - shingle-over style	49.88	LF					
946. Hip / Ridge cap - Standard profile - composition shingles	84.85	LF					
947. Remove Additional charge for steep roof - 7/12 to 9/12 slope	12.55	SQ					
948. Additional charge for steep roof - 7/12 to 9/12 slope	12.55	SQ					
949. Remove Additional charge for high roof (2 stories or greater)	12.55	SQ					
950. Additional charge for high roof (2 stories or greater)	12.55	SQ					
951. Flashing - pipe jack	3.00	EA					

Totals: Roof1

Rear Elevation



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DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
952. R&R Gutter / downspout - aluminum - up to 5"	60.00	LF					
953. R&R Siding - vinyl	458.00	SF					
954. R&R House wrap (air/moisture barrier)	458.00	SF					

Totals: Rear Elevation

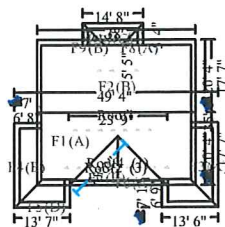
Total: 2446 Jefferson

2472 Jefferson

2472 Jefferson

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
955. Haul debris - per pickup truck load - including dump fees	1.00	EA					

Total: 2472 Jefferson



Roof1

2037.85	Surface Area	20.38	Number of Squares
306.41	Total Perimeter Length	49.87	Total Ridge Length
34.97	Total Hip Length		

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
956. Tear off, haul and dispose of comp. shingles - 3 tab	20.38	SQ					
957. Ice & water barrier	565.00	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
958. Roofing felt - 15 lb.	15.82	SQ					
959. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	22.00	SQ					
960. Asphalt starter - universal starter course	306.41	LF					
961. Drip edge/gutter apron	306.41	LF					
962. Continuous ridge vent - shingle-over style	49.88	LF					
963. Hip / Ridge cap - Standard profile - composition shingles	84.85	LF					
964. Remove Additional charge for steep roof - 7/12 to 9/12 slope	15.71	SQ					

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CONTINUED - Roof1

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
965. Additional charge for steep roof - 7/12 to 9/12 slope	15.71	SQ					
966. Remove Additional charge for high roof (2 stories or greater)	15.71	SQ					
967. Additional charge for high roof (2 stories or greater)	15.71	SQ					
968. Flashing - pipe jack	3.00	EA					

Totals: Roof1**Rear Elevation**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
969. R&R Gutter / downspout - aluminum - up to 5"	60.00	LF					
970. R&R Siding - vinyl	500.00	SF					
971. R&R House wrap (air/moisture barrier)	500.00	SF					
972. Window screen, 1 - 9 SF	2.00	EA					

Totals: Rear Elevation**Left Elevation**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
973. R&R Gutter / downspout - aluminum - up to 5"	48.00	LF					

Totals: Left Elevation**Total: 2472 Jefferson****2492 Jefferson****2492 Jefferson**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
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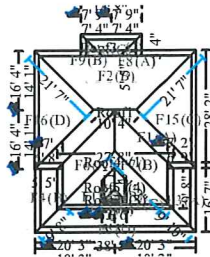
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CONTINUED - 2492 Jefferson

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
974. Haul debris - per pickup truck load - including dump fees	1.00	EA					

Total: 2492 Jefferson



Roof1

2065.64	Surface Area	20.66	Number of Squares
268.22	Total Perimeter Length	25.08	Total Ridge Length
172.67	Total Hip Length		

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
975. Tear off, haul and dispose of comp. shingles - 3 tab	20.66	SQ					
976. Ice & water barrier	1,167.75	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
977. Roofing felt - 15 lb.	10.52	SQ					
978. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	23.00	SQ					
979. Asphalt starter - universal starter course	268.22	LF					
980. Drip edge/gutter apron	268.22	LF					
981. Continuous ridge vent - shingle-over style	25.08	LF					
982. Hip / Ridge cap - Standard profile - composition shingles	197.75	LF					
983. Remove Additional charge for steep roof - 7/12 to 9/12 slope	15.76	SQ					
984. Additional charge for steep roof - 7/12 to 9/12 slope	15.76	SQ					
985. Remove Additional charge for high roof (2 stories or greater)	15.76	SQ					
986. Additional charge for high roof (2 stories or greater)	15.76	SQ					
987. Flashing - pipe jack	1.00	EA					
988. Roof vent - turtle type - Metal	1.00	EA					

Totals: Roof1



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Rear Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
989. R&R Gutter / downspout - aluminum - up to 5"	60.00	LF					

Totals: Rear Elevation

Left Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
990. R&R Siding - vinyl	355.00	SF					
991. R&R House wrap (air/moisture barrier)	355.00	SF					

Totals: Left Elevation

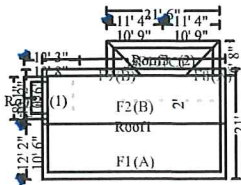
Total: 2492 Jefferson

601 E 26th

601 E 26th

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
992. Haul debris - per pickup truck load - including dump fees	1.00	EA					

Total: 601 E 26th



Roof

1043.73	Surface Area	10.44	Number of Squares
171.87	Total Perimeter Length	35.00	Total Ridge Length
19.37	Total Hip Length		

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
993. Tear off, haul and dispose of comp. shingles - 3 tab	10.44	SQ					
994. Ice & water barrier	420.00	SF					
IWS at eaves - 100% depreciated as this is a Code Item that is Paid When Incurred							
995. Roofing felt - 15 lb.	6.24	SQ					

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CONTINUED - Roof1

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
996. 3 tab - 25 yr. - comp. shingle roofing - w/out felt	11.00	SQ					
997. Asphalt starter - universal starter course	171.87	LF					
998. Drip edge/gutter apron	171.87	LF					
999. Continuous ridge vent - shingle-over style	35.00	LF					
1,000. Hip / Ridge cap - Standard profile - composition shingles	54.37	LF					
1,001. Remove Additional charge for steep roof - 7/12 to 9/12 slope	8.50	SQ					
1,002. Additional charge for steep roof - 7/12 to 9/12 slope	8.50	SQ					
1,003. Remove Additional charge for high roof (2 stories or greater)	8.50	SQ					
1,004. Additional charge for high roof (2 stories or greater)	8.50	SQ					
1,005. Flashing - pipe jack	1.00	EA					

Totals: Roof1**Front Elevation**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
1,006. R&R Siding - vinyl	471.00	SF					
1,007. R&R House wrap (air/moisture barrier)	471.00	SF					
1,008. Detach & Reset Gutter / downspout - aluminum - up to 5"	12.00	LF					
1,009. Mailbox - Detach & reset	1.00	EA					

Totals: Front Elevation**Rear Elevation**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
1,010. R&R Window screen, 1 - 9 SF	1.00	EA					

Totals: Rear Elevation

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Left Elevation

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	O&P	RCV	DEPREC.	ACV
1,011. R&R Siding - vinyl	275.25	SF					
1,012. R&R House wrap (air/moisture barrier)	275.25	SF					
1,013. R&R Window screen, 1 - 9 SF	4.00	EA					

Totals: Left Elevation

Total: 601 E 26th

Total: SKETCH1 (MHA_A8SL0_JEFFERSON)

Total: MHA_A8SL0_JEFFERSON